
PANGUITCH CITY COUNCIL MINUTES

PANGUITCH CITY OFFICE
CONFERENCE ROOM, 25 S 200 E
PANGUITCH, UTAH 84759
JANUARY 14, 2025, 5:30 PM

Those present at the City Council meeting were Mayor Kim Soper, City Manager Mat Houston, City Recorder Tyrissa Howell, City Attorney Barry Huntington and Council Members Cindy Stewart, Tracy Wright, Mike Sarles and David Dodds. City Council Member Paul Dastrup was in attendance via Zoom.

Others present were Eric Houston, Mac Oetting, Steve Garrett, and Dave Hardy.

The meeting was called to order at 5:30 p.m.

OPENING CEREMONY

David Dodds conducted the opening ceremony.

ADOPTION OF THE AGENDA

Mike Sarles moved, seconded by Tracy Wright to adopt the agenda. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Tracy Wright moved, seconded by Cindy Stewart to approve the minutes. The motion passed with all in favor.

OFFICER REPORT

Sheriff Eric Houston stated that the entire county will be upgrading its pager system. In 2024, officers responded to 1,652 law enforcement calls. There are five officers assigned to the west side of Garfield County. Additionally, each school in the county has an officer do a daily walk-through.

MAC OETTING – FIRE STATION

Mac Oetting explained that Russell Bulkley and Dave Dodds spent years designing the fire station. Russell served as Fire Chief for fifteen years, while Dave has been Fire Chief for over twenty years.

Mike Sarles moved, seconded by Cindy Stewart to name the fire station after Russell Bulkley and Dave Dodds. The motion passed with all in favor.

CITY COUNCIL MEETING DATES

Tracy Wright moved, seconded by Mike Sarles to approve the 2025 City Council Meeting Dates. The motion passed with all in favor.

CITY HOLIDAY SCHEDULE

David Dodds moved, seconded by Tracy Wright to approve the City Holiday schedule with the exchange of Columbus Day for Harvest Day. The motion passed withal in favor.

CITY COUNCIL ASSIGNMENTS

Cindy Stewart moved to accept the City Council Member assignments. The motion passed withal in favor.

GYM MEMBERSHIPS

David Dodds moved, seconded by Tracy Wright to offer Elevate Fitness gym membership to all employees, city council members, and all fire department members. The motion passed with all in favor.

SHORT TERM RENTAL – FLORY’S AT 190 N MAIN

Mike Sarles moved, seconded by Cindy Stewart to approve the business License for Flory’s 190 North on Main. The motion passed with all in favor.

BUSINESS LICENSE – BRYCE PARK INN AT 180 N MAIN

Cindy Stewart moved, seconded by David Dodds to approve the business license for Bryce Park Inn at 180 N Main. The motion passed with all in favor.

BUSINESS LICENSE – PANGUITCH STORAGE AT 750 E CENTER

Tracy Wright moved, seconded by Mike Sarles to approve the business license for Panguitch Storage at 750 E Center. The motion passed with all in favor.

BUSINESS LICENSE – DABELLA

Tracy Wright moved, seconded by David Dodds to approve the business license for Debella. The motion passed with all in favor.

BUSINESS LICENSE – MOUNTAIN CRAFT BUILDERS

Mike Sarles moved seconded by Cindy Stewart to approve the business license for Mountain Craft Builders. The motion passed with all in favor.

DEPARTMENT REPORTS

Utah Outdoor Recreation Grants—The applications for the Outdoor Recreation Grant are due on March 14th. Council Member Paul Dastrup has proposed several improvements for the Marilyn Bulkley Memorial Park, including the construction of a retaining wall, concrete steps, timber steps, and restrooms. He estimates that the total cost of the project will be approximately \$100,000, with a 20% matching contribution required.

Municipal Code – The assessment from Terracon has been received, and they recommend proceeding to Phase 2.

Old Skool Motorcycle Rally – Council Member Mike Sarles asked that the Old Skool Motorcycle Rally be placed on the next Agenda for discussion.

Landfill – A landfill inspection was performed. The mattresses are being hauled to the county landfill. There have been people dumping outside of the landfill on BLM land. Council Member David Dodds has been working with the BLM to do a Landfill expansion but due to the sage grouse impact from the new bike trail and the prairie dogs community to the east of the landfill, it is taking some time.

BIC Building – Terracon has completed its assessment and suggests moving on to phase 2.

Secondary Water—The economic analysis indicated that including the secondary water in the NRCS project would not be feasible.

Short-Term Rental Work Meeting – A meeting was scheduled for February 4th at 9 am.

County Fair Building – The County would like Panguitch City to take over the County Fair building. The City Council stated they would trade the Triple C for it.

ADJOURNMENT

David Dodds moved to adjourn the meeting at 6:51 PM.

Kim Soper, Mayor

Tyrissa Howell, City Recorder