
PANGUITCH CITY COUNCIL MINUTES

**September 8, 2020
CITY COUNCIL – 6:30 P.M.
PANGUITCH CITY OFFICE/LIBRARY
CONFERENCE ROOM
25 SOUTH 200 EAST
PANGUITCH, UTAH 84759**

Those present at the City Council meeting were Mayor Kim Soper, City Manager Lori Talbot, City Recorder Tyrissa Howell, City Treasurer Carla Farnsworth, City Attorney Barry Huntington City Council Members Trudi Owens, Alan Johnson, Paul Dastrup, Mike Sarles and Mark Boshell.

Others present were Sheriff Danny Perkins, Brenley Veater and Daniel Hawley.

The meeting was called to order at 6:30 pm.

OPENING CEREMONY

Council member Paul Dastrup conducted the opening ceremony.

ADOPTION OF THE AGENDA

Alan Johnson moved, seconded by Trudi Owens to adopt the agenda. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Mike Sarles moved, seconded by Mark Boshell to approve the minutes as corrected. The motion passed with all in favor.

OFFICER REPORT

Sheriff Perkins discussed a threatening letter that was received by all the towns in Garfield County. The letter is being investigated by the FBI.

BUDGET UPDATE

City Treasurer Carla Farnsworth discussed with the council the current budget. The auditors are scheduled to be here in September.

FRAUD RISK ASSESSMENT/SEPARATION OF DUTIES

The auditors are now requiring the City to do a fraud risk assessment. A fraud hot line has been added to the Panguitch.com website and employees will be required to fill out ethical forms.

Trudi Owens moves, seconded by Mark Boshell to approve the fraud risk assessment form. The motion was approved by all.

ETHICAL FORM

Mike Sarles moved, seconded by Paul Dastrup to approve the use of the ethical behavior pledge form as shown. The motion passed with all in favor.

MISS GARFIELD COUNTY – BRENLEY VEATER

Miss Garfield County Brenley Veater stated that she is planning on competing in the Miss Utah scholarship pageant and as such is required to obtain three sponsorships. She would like to obtain local sponsors.

Alan Johnson moved, seconded by Mark Boshell to donate \$800 for a full page ad in the Miss Utah magazine. The motion passed with all in favor.

ENGINEERING REQUEST FOR PROPOSAL

The Council requested this item be tabled to allow time to review the proposals.

JANITORIAL SERVICES BID

Bids were received from the Kevin Heaton Family for \$400, Amy Frandsen for \$425, and Verlaine Spencer for \$500.

Paul Dastrup moved, seconded by Mike Sarles to accept the bid of \$400 a month from the Kevin Heaton Family for janitorial services. The motion passed with all in favor.

CROSSING GUARD/SOCIAL HALL BID

There were no bids received for the crossing guard and social hall monitor jobs. The advertisement will run in the paper again.

BUSINESS LICENSE – PUTTERBUTT HANDYMAN AND GRAVEL

Mike Sarles moved, seconded by Trudi Owens to approve the business license for Putterbutt. The motion passed with all in favor.

PLANNING AND ZONING COMMITTEE MEMBERS

Jeremy Henrie and Justin Peterson have served on the Planning and Zoning Committee for many years and are asking to be released. Matt Houston and Clint Albrecht have agreed to be new members on the committee. A new chair and co-chair will have to be voted on by the committee.

Alan Johnson moved, seconded by Paul Dastrup to approve the new Planning and Zoning committee members. The motion passed with all in favor.

DEPARTMENT REPORTS

Marilyn Bulkley Memorial Park – A group of students from SUU should be back to work on the park in October. USDA approved \$500 to help with stabilizing the stream.

Roads – The roads in the Mountain View Subdivision were chip sealed. They will be chip sealed again next year.

City Emails – The City Council members will be receiving a Panguitch City email address.

Fire ISO rating – Thanks to the work of the fire department the ISO rating has dropped to a four.

Bike Trail – The bike path up highway 143 is complete.

Thank You – A thank you letter was received from Porter Schoppe for the purchase of his stock show animal.

Master Plan – The master plan is in the final stages. A few more documents will be needed to finish the plan. When the plan is complete Jones and Demille would like have a working session with the City Council.

EXECUTIVE SESSION

Mark Boshell moved, seconded by Mike Sarles to enter an executive session for possible litigation with Mike Sarles, Mark Boshell, Trudi Owens, Kim Soper, Alan Johnson, Barry Huntington, Tyrissa Howell and Lori Talbot in attendance. The motion passed with all in favor.

Mike Sarles moved, seconded by Paul Dastrup to exit the executive session. The motion passed with all in favor.

ADJOURNMENT

Alan Johnson moved to adjourn at 8: 05 pm.

Kim Soper, Mayor

Tyrissa Howell, City Recorder