

PANGUITCH CITY COUNCIL MINUTES

**JUNE 10, 2014
CITY COUNCIL - 6:30 P.M.**

**LIBRARY CONFERENCE ROOM
25 SOUTH 200 EAST
PANGUITCH, UTAH 84759**

Those present at the City Council meeting were Mayor Eric Houston, City Manager Lori Talbot, City Recorder Donna Osborn, Council Members, Lloyd Brinkerhoff, Rick Miller, Trudi Owens, Tim Smith, and Kim Soper. Attorney Barry Huntington was absent.

Others present were Sheriff Danny Perkins, Randy Muirhead, and Jane Jack.

The meeting was called to order at 6:30 p.m.

OPENING CEREMONY

Tim Smith conducted the opening ceremony.

ADOPTION OF THE AGENDA

Trudi Owens moved, seconded by Rick Miller to adopt the agenda as outlined. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Lloyd Brinkerhoff moved, seconded by Kim Soper to approve the minutes. The motion passed with all in favor.

UP COMING MEETINGS

**NATIONAL TREASURER CONFERENCE - CARLA FARNSWORTH -
SALT LAKE CITY - JULY 27 - JULY 31, 2014**

The cost for this once-in-a-lifetime opportunity for Carla is \$1200.00.

Kim Soper moved, seconded by Tim Smith to send Carla Farnsworth to the National Treasurer Conference in Salt Lake City in July 2014. The motion passed with all in favor.

4TH OF JULY CELEBRATION - PANGUITCH HIGH SCHOOL SENIOR CLASS

Tim Smith moved, seconded by Lloyd Brinkerhoff to table the 4th of July Celebration request from the Panguitch High School Senior Class. The motion passed with all in favor.

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POLICE REPORT

Sheriff Danny Perkins gave each council member an Officer Event Analysis report. The Sheriff reported that prairie dogs in Panguitch are becoming a big issue. Several sightings of prairie dogs in downtown Panguitch have been reported. A meeting in Washington D.C. has been arranged by Chris Stewart with Garfield County Commissioners and surrounding county commissioners to address the prairie dog issue. Sheriff Perkins stated that this is progress because the federal authorities are now willing to acknowledge that there is a problem. After July 1, 2014 prairie dogs will be trapped and removed from Panguitch and the surrounding buffer zone.

Sheriff Perkins reported that the sheriff's department has two new graduates from the police officer training. They are Tom Talbot and Bryan Moore. Tom Talbot will also be authorized to patrol. The inmates will be more available for work crews to help with projects in Panguitch and throughout the county.

City Manager Lori Talbot reported that the new jail commander Chris Hatch has been great to work with.

VELMA ELMER WATER BILL

Randy Muirhead and Jane Jack were representing the Velma Elmer family concerning the overdue water bill in the amount of \$1600.00. Randy Muirhead stated that Velma Elmer's daughter Julia, who is living in the home, is willing to pay \$200.00 a month plus the regular monthly water bill until the balance is paid off. On this payment schedule the balance should be paid in 8 months or about February 2015.

Lloyd Brinkerhoff moved, seconded by Trudi Owens to accept the payment schedule of \$200.00 per month toward the debt plus the current monthly bills with the stipulation that a shut off notice will be sent to Julia Muirhead if she fails to keep the payments current. The motion passed with all in favor.

ENTERPRISE ZONE RENEWAL

City Manger Lori Talbot has prepared an enterprise zone renewal to be submitted to the Governor's Office of Economic Development. This renewal will allow businesses in Panguitch located in the Enterprise Zone to apply for tax credits when they file their taxes.

Lloyd Brinkerhoff moved, seconded by Kim Soper to accept the Enterprise Zone Renewal. The motion passed with all in favor.

DRIVER QUALIFICATION STANDARD POLICY

City Manager Lori Talbot informed the Council that Utah Local Government Trust requires a copy of the policy as well as the driver's license number and date of birth of the Panguitch City employees. The Trust will monitor driving records of the employees.

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THOMPSON DEVELOPMENT LLC - INDUSTRIAL PARK

Bryce Valley Supply has never received the deed on the property they occupy at the Industrial Park, and they have not paid for the property. The current price for property at the Industrial Park is \$4000.00 an acre.

Trudi Owens moved, seconded by Kim Soper to inform Thompson Development LLC that the price of the land at the Industrial Park is \$4000.00 an acre. The motion passed with all in favor.

ANNEXATION UPDATE

Kim Soper prepared an updated report on the progress of the annexation proposal. Kim divided the annexation area into 4 divisions: the Cemetery Division, the Mountain View subdivision, the South Panguitch subdivision, and the Lake Hill subdivision. The summarized information shows that out of 170 property owners, 66 have signed the petition in favor of annexation for a 39%. The acreage for annexation is at 29% out of the 51% required. Approved property values needed for annexation is 34% of total property values. A total of 39% of the required property value has been approved which completes the annexation requirement on property value. There are still 50 property owners that have not been contacted.

Lloyd Brinkerhoff informed the council of the concerns of the citizens he has contacted. These concerns include proximity of fire hydrants, natural gas lines, location of speed limit signs, shooting deer in the fields, snow plowing times, and timeliness of extending culinary water lines and other services to property owners.

Dave Owens cautioned that properties not be split in the annexation boundaries. Each property should be kept whole. On this recommendation, Kim Soper has modified some of the boundary lines for the annexation.

The State does not require services be provided on demand of the property owners if it is a financial strain on the City. Kim Soper recommended that if the signatures are obtained and the other criteria are met for the annexation, the City do a financial feasibility study.

The Council expressed appreciation to Kim Soper for all the hard work and effort he has devoted to the annexation.

CLEANING SERVICES BID OPENING

Two bids were received for the cleaning services at the City Office, the Fire Station, and the bathrooms at the BIC building. Kim Brinkerhoff submitted a bid for \$225.00 a month for cleaning services and David and Becky Henrie submitted a bid for \$340.00 a month for cleaning services.

Rick Miller moved, seconded by Tim Smith to accept the low bid submitted by Kim Brinkerhoff for the cleaning services. Lloyd Brinkerhoff abstained from the vote. The motion passed.

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The cleaning services will begin as soon as possible. The rent at the BIC for Short Cuts will be increased since they will no longer be compensated for cleaning the bathrooms at the BIC.

EXECUTIVE SESSION

The Executive session was cancelled.

J. P. FINES REPORT

Trudi Owens moved, seconded by Kim Soper to approve the J. P. Fines report. The motion passed with all in favor.

PENDING BUSINESS

City Manager Lori Talbot informed the Council that the bids for the completion of the park project came in considerably over the engineer's estimated bid. \$439,000.00 was the lowest bid on the welcome center / restrooms. Kerry Savage of UDOT requested that the City commit an additional \$209,000.00 for the park project to move forward. UDOT was informed that this was not a possibility for Panguitch City at this time. Lori Talbot proposed that the project be sent out for re-bid without the restrooms. After the federal funds are finalized, any remaining money would be put into the restrooms.

DEPARTMENT REPORTS

Playground equipment at the Baseball Park: Council Member Trudi Owens expressed appreciation for all the hard work installing the playground equipment at the Baseball Park.

Propane Tank: Lloyd Brinkerhoff reported that all parts have now been received for the propane tank.

Exercise Equipment: The cables on the weight equipment at the Fire Station need to be replaced, and one treadmill is not working at the Fire Station. There is also a treadmill at the Social Hall that is not working.

Inmate Work Crew: Lloyd Brinkerhoff reported that sack lunches and water will be provided for the inmates, so the city will not longer buy lunches or drinks for the inmate work crews.

City Water Springs: Kim Soper reported that he has contacted the Dixie National Forest office about removing the potential fuel for a fire in the forest around the City Springs. The Forest Service is interested in the project and will investigate the possibility of partnering with the State in a "Good Neighbor Program" to clean up the forest near the Springs.

Cat for Landfill: Lori Talbot reported that State Surplus has been contacted regarding a cat for the landfill. They are still searching. Mayor Eric Houston is negotiating with Steve Garrett about a cat. Brian Bremner said a front end loader that was used at the County Landfill may work for Panguitch City Landfill. The Military surplus program has changed, but that possibility will also be investigated.

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Dogs: There is a rumor around the City that the dog catchers are selective about whose dog is put in the pound and whose dog is returned to the owner and not impounded. The system needs to be fair to all citizens. Mayor Eric Houston reported that people are reluctant to sign a written complaint on dogs.

Thank You: A thank you note was received from Konner Hughes for the City's donation for his leadership conference.

CURRENT BILLS The council reviewed the current bills to be paid.

Lloyd Brinkerhoff moved, seconded by Tim Smith to pay the current bills. The motion passed with all in favor.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

Eric Houston, Mayor

Donna Osborn, City Recorder