

# **PANGUITCH CITY COUNCIL MINUTES**

**MAY 27, 2014  
CITY COUNCIL - 6:30 P.M.**

**LIBRARY CONFERENCE ROOM  
25 SOUTH 200 EAST  
PANGUITCH, UTAH 84759**

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Those present at the City Council meeting were Mayor Eric Houston, City Manager Lori Talbot, City Recorder Donna Osborn, City Treasurer Carla Farnsworth, Council Members, Lloyd Brinkerhoff, Trudi Owens, Tim Smith, Kim Soper, and Attorney Barry Huntington. Council member Rick Miller was absent.

Others present were Michael Sarles, Amanda Sarles, and Cody Peterson.

The meeting was called to order at 6:30 p.m.

## **OPENING CEREMONY**

Kim Soper conducted the opening ceremony.

## **ADOPTION OF THE AGENDA**

**Trudi Owens moved, seconded by Tim Smith to adopt the agenda as outlined. The motion passed with all in favor.**

## **APPROVAL OF THE MINUTES**

**Lloyd Brinkerhoff moved, seconded by Trudi Owens to approve the minutes. The motion passed with all in favor.**

## **UP COMING MEETINGS**

**Employees will meet with the insurance company representative on June 3, 2014.**

## **REPORT ON EAGLE SCOUT PROJECT - CODY PETERSON (not on agenda)**

Cody Peterson reported on his eagle scout project. He cleaned, painted, and sealed the concrete floor at the new snow plow building at the airport. The project took 36 hours to complete.

## **BID OPENING FOR KIOSKS**

One bid was received from Dodds and Talbot Construction in the amount of \$33,943.00. This is within the scope of the grant funds.

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**Lloyd Brinkerhoff moved, seconded by Kim Soper to award the bid for the kiosk construction to Dodds and Talbot Construction for \$33,943.00. The motion passed with all in favor.**

**POLICIES AND PROCEDURES FOR RETIREMENT**

Panguitch City was recently audited by the State Retirement Systems. It was noted that we need to include in our employee policy a statement that elected officials are not retirement eligible. Also the starting dates for retirement benefits was stated. Attorney Huntington recommended a clarification in the end of month date.

**Trudi Owens moved, seconded by Kim Soper to update the retirement policy to include the changes recommended by Attorney Barry Huntington. The motion passed with all in favor.**

**DONATION FOR HIGH SCHOOL STUDENTS TO ATTEND WASHINGTON D.C. TARS CONFERENCE**

The TARS secretary Miranda Sarles was present to request a donation to attend the Washington D.C. TARS conference. Garfield County has contributed \$250.00 per student. Sicily Houston, Josiah Sarles, Miranda Sarles, MaKoy Dodds, Rebekah Holbrook, and Morgan Barney will attend the conference, and the group will be supervised by Michael Sarles.

**Trudi Owens moved, seconded by Tim Smith to donate \$1000.00 to the Teen Age Republicans to travel to Washington D.C. The motion passed with all in favor.**

**PUBLIC HEARING - ADOPTION OF 2014 / 2015 BUDGET**

**Lloyd Brinkerhoff moved, seconded by Trudi Owens to go into the public hearing for the adoption of the 2014 / 2015 budget at 7:10 p.m. The motion passed with all in favor.**

There were no citizens at the public hearing. The council discussed the budget. Kim Soper asked if approximately \$2000.00 could be included in the budget for an independent surveyor to help with the annexation boundaries. He suggested that an alternative may be to see if money was left over after the current budget. City Manager Lori Talbot and Treasurer Carla Farnsworth informed the Council that there would not be any money left over after the current budget is expended. Any money for the annexation will have to come out of surplus funds.

**Trudi Owens moved, seconded by Tim Smith to end the public hearing at 7:20 p.m. The motion passed with all in favor.**

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**ADOPTION OF THE 2014 / 2015 BUDGET**

**Kim Soper moved, seconded by Tim Smith to adopt the 2014 / 2015 budget. The motion passed with all in favor.**

**SIGN PERMIT - SANDWICH SIGN AT LITTLE L'S BAKERY 37 N MAIN**

The Planning and Zoning Commission approved, through a telephone survey, the sandwich sign which will be 2 feet wide and 4 feet high and will advertise bakery products. The sign will be placed on the edge of the sidewalk out of the way of foot traffic and will be brought inside the business each evening.

**Lloyd Brinkerhoff moved, seconded by Trudi Owens to approve the sign permit for the sandwich sign at Little L's Bakery. The motion passed with all in favor.**

**CAT FOR LANDFILL**

The current Cat used at the landfill is a 1956 model and is not running. The cost to fix the Cat would be approximately \$6000.00 to \$8000.00. Mayor Eric Houston recommends purchasing a used Cat from state surplus or another source. The cost of the Cat will come from surplus funds.

**Tim Smith moved, seconded by Kim Soper to allow the City Manager and the Mayor to look at options to replace the Cat at the landfill in the amount of \$10,000.00 to \$15,000.00. The motion passed with all in favor.**

**PENDING BUSINESS**

The bid for the park project will be awarded on June 10, 2014.

**DEPARTMENT REPORTS**

**Propane Tank:** Lloyd Brinkerhoff reported to the council that the parts have been ordered, and the tank will be ready for the Balloon Festival. GarKane Energy has been very helpful with the propane tank.

**Secondary Water:** West Panguitch Irrigation company has allocated 72 days to Panguitch City on the secondary water system. The water will be available to the city beginning June 16, 2014 and continue through mid August. The suggestion to go to 12 hour watering days rather than 24 hour days was discussed. It was determined that keeping the pressure and the even flow on 12 hour days would not be possible. The Council also discussed the possibility of starting the secondary water earlier in June and ending at the end of July since Panguitch often gets the monsoon rains in late July and August. An online survey was suggested to poll the preference of the citizens concerning the starting time of the secondary water system.

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**Baseball Fields:** Lloyd Brinkerhoff reported that there is an excessive number of dandelions this year. He suggested the City check with the County to see if the County would spray the dandelions this year. Also the net at the baseball fields is getting ruined. Kory Owens recommend that the net be attached to the edge of the roof of the building to keep it from snagging and tearing on the building. Arlin Sawyer with the County Road graded the parking lot to smooth out the bumps and holes. The School District was planning to improve the dugouts at the baseball fields, but they do not have the budget to do this now.

**Velma Elmer Water Bill:** Mayor Eric Houston reported that in 2011 the Council reached an agreement with Velma Elmer that she would pay her \$2000.00 water debt off to the city at \$10.00 a month. This agreement will be in effect as long as she is the sole proprietor of the property. Velma Elmer is now deceased, and the bill must be brought current. The water service at Velma Elmer's home will be discontinued until the bill is paid. Attorney Barry Huntington agreed that discontinuing the water service to the Velma Elmer property is legal as long as the property is in Velma Elmer's name. A lien can be placed on the property until the bill is brought current.

**Dog Fees:** Kim Soper suggested that the fees for impound and boarding at the dog pound be listed on the website. Mayor Eric Houston cautioned that the website was funded through a matching grant through the State Tourism Office and the website needs to keep a fair balance between city and government information and tourism information. Lloyd Brinkerhoff suggested that dog owners be required to sign a contract stating that they are aware of the fees and are willing to abide by the dog ordinance in Panguitch.

**Panguitch City Watershed:** Kim Soper visited the City springs and showed a power point presentation of photos he took of the area. Panguitch City uses 5 springs for the culinary water. Each spring is well fenced and gated and kept in open meadow. However, the forest beyond the springs is very thick and includes much timber that is dead and down. This condition creates a fire hazard, and a fire would mean serious consequences to the Panguitch water supply.

Panguitch City water is under a special use agreement with Dixie National Forest and costs the City \$750.00 a year for the lease. This agreement mandates that the forest service will protect and care for the watershed area. Kim Soper offered to approach the Forest Service to have them evaluate and remove the fuels in the watershed area. The benefits of removing the fuel and thinning the forest would be to protect the drainage that provides the water supply for Panguitch, to reduce the fire hazard, to make the watershed defensible, and to reduce the amount of water lost to the forest.

**Notice of Lien:** Attorney Barry Huntington approved a notice of lien prepared by City Manger Lori Talbot and Mayor Eric Houston to be placed on properties abandoned by owners owing a large sum in overdue water accounts.

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**CURRENT BILLS** The council reviewed the current bills to be paid.

**Tim Smith moved, seconded by Trudi Owens to pay the current bills.  
The motion passed with all in favor.**

**ADJOURNMENT**

**Meeting adjourned at 7:45 p.m.**

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Eric Houston, Mayor

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Donna Osborn, City Recorder