

# PANGUITCH CITY COUNCIL MINUTES

**MARCH 25, 2014  
CITY COUNCIL - 6:30 P.M.**

**LIBRARY CONFERENCE ROOM  
25 SOUTH 200 EAST  
PANGUITCH, UTAH 84759**

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Those present at the City Council meeting were Mayor Pro Tem Tim Smith, City Manager Lori Talbot, City Recorder Donna Osborn, Council Members Rick Miller, Trudi Owens, Kim Soper, and Attorney Barry Huntington. Those excused were Mayor Eric Houston and Council member Lloyd Brinkerhoff

Others present were Mark Cram with Seimens Company and Art Cooper.

The meeting was called to order at 6:30 p.m.

## **OPENING CEREMONY**

Tim Smith conducted the opening ceremony.

## **ADOPTION OF THE AGENDA**

**Trudi Owens moved, seconded by Kim Soper to adopt the agenda as outlined. The motion passed with all in favor.**

## **APPROVAL OF THE MINUTES**

**Kim Soper moved, seconded by Trudi Owens to approve the minutes. The motion passed with all in favor.**

## **UP COMING MEETINGS**

**TREASURER CONFERENCE - CARLA FARNSWORTH - MAY 7-9, 2014  
- ST. GEORGE**

**Trudi Owens moved, seconded by Kim Soper to approve the attendance of Carla Farnsworth at the Treasurer Conference. The motion passed with all in favor.**

## **JUDGE TRAINING FOR MARTIN NAY**

The Council recommended the mayor use his discretionary power to approve the judge training for Martin Nay.

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**BUSINESS LICENSE - JUNCTION MARKET XVII AT 445 E CENTER**

Owens Travel Center has been sold to Brandon Hansen and renamed Junction Market XVII. The business license fees including the beer permit have been paid.

**Kim Soper moved, seconded by Trudi Owens to accept and approve the business license for the Junction Market XVII. The motion passed with all in favor.**

**BUSINESS LICENSE - CURIO & SOUVENIR SHOP AT 5 N MAIN**

**Trudi Owens moved, seconded by Kim Soper to approve the business license for the Turquoise Buffalo at 5 N Main upon payment of the business license fee. The motion passed with all in favor.**

**SIEMENS - MARK CRAM**

Mark Cram was present to answer any questions from the council. He explained that a letter of intent and approval to proceed with investment grade audit needs to be submitted on Panguitch City letterhead. The audit will be performed at the following locations: City Office, BIC, Fire Station, Social Hall, Triple C Arena, and Street Lighting.

Kim Soper suggested that automated water meters be added to the list of audits to be performed. Mark Cram informed the council that the age of the meters needs to be determined. Water meters can lose up to .5% accuracy with each year of age. If an audit is performed, the meters will be pulled and tested for accuracy.

The next step in the process is a kickoff meeting in April 2014 with Mark Cram and City Manager Lori Talbot and her selected committee. Audit results should be available in July 2014. After the audit is completed, the council will choose from the list which projects to pursue.

Lori Talbot met with the Five County Association of Governments, and they informed her that the City may be able to obtain CIB funds with a 40% grant and 60% loan for the financing of the chosen projects.

**Kim Soper moved, seconded by Rick Miller to move forward with Siemen's proposal of the investment grade audit with the caveat to include automation of water meters. The motion passed with all in favor.**

**ANNEXATION OF SUBDIVISIONS SOUTH OF PANGUITCH**

Kim Soper distributed a handout and a map he generated highlighting the pros and cons of annexation. Included in the handout were the following questions and answers:

1. Does the City have taxes that property owners in unincorporated Garfield County do not have and will property taxes go up when annexation takes place?

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2. How will incorporated citizens be able to get involved with Panguitch City Community issues?

3. Will City utility bill amounts change with annexation? The council recommended that it be clarified that the garbage collection is privately owned and will not be included in the City utility bill. Attorney Barry Huntington informed the council that sewer services, culinary water services, street maintenance, and street lighting must be provided to all residents in the city limits. This does not have to be immediate but can be an ongoing effort.

4. Will secondary water be available upon annexation?

5. Will annexation affect current Law Enforcement, Fire Protection, and Ambulance Services?

6. Will Pets need to be licensed after annexation?

7. Will the annexation affect home-based businesses?

8. Who is eligible for Panguitch City Employment?

9. Does Panguitch City have an Annexation Policy Plan?

This information will be available to those affected by possible annexation.

Tim Smith recommended that the City annex as large of an area as possible. He suggested that the city limits extend to the State Road Shed on the south. Other possibilities suggested by the council were the cemetery, and the City head house for the culinary water. Tim Smith recommended that the council look at the expenses that would be incurred with annexation. The City Impact Fees could feasibly be used to help develop the infrastructure requirements generated by annexation.

Kim Soper will work with City Manger Lori Talbot on the procedures necessary for annexation and will revise the Annexation pros and cons list. The Council will help with distributing information and taking surveys on the annexation issue.

**PENDING BUSINESS**

Lori Talbot informed the Council that the Park restrooms should go out for bid on March 31, 2014.

**DEPARTMENT REPORTS**

**Triple C:** Trudi Owens reported that the Triple C committee is concerned about the gates used as pens inside the Triple C for livestock. The livestock pushing against the walls of the Triple C could damage the building. It was suggested that the possibility of portable pens be investigated. Also at the Triple C, the counters in the restrooms are falling apart and need to be replaced.

**Library Board Meeting:** Trudi Owens reported that a library board meeting will be held on April 10, 2014.

**Overhead Projector:** Lori Talbot reported that the overhead projector has been received.

**Master Trails Plan:** Lori Talbot reported that \$50,000.00 grant is almost certain to be awarded for the Master Trails Plan for the City.

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**Pedestrian Ramps on Main & Center Streets:** Lori Talbot reported that the pedestrian ramps just installed last summer are falling apart. Stanley Consulting looked at them last week and reported to UDOT. We are waiting for further information from UDOT on what can be done.

**Water Agreement with Velma Elmer:** After the Elmer home burned in 2009, the home was rebuilt and repaired. There was a past due water account owing. The City Council agreed to contract with Velma Elmer that she would pay a minimum of \$10.00 extra on her water bill each month until the bill is paid. This agreement included the stipulation that she be the sole proprietor of the property. Mrs. Elmer's daughter is currently living with Velma Elmer to assist her in her final illness. If the situation changes and the property is deeded to another owner, the new owner would need to be given notice to bring the bill current.

**Streets:** Kim Soper asked what his responsibilities were as part of the streets committee. Lori Talbot explained that in the spring the streets department would become more active in repairing and maintaining the streets. Our map of city roads was recently updated and our road fund from UDOT will increase by \$4,500.00.

UDOT helps the major cities with their roads. Commissioner Leland Pollock will discuss with the State the possibilities and criteria for this type of assistance for Panguitch City.

**CURRENT BILLS** The council reviewed the current bills to be paid.

**Trudi Owens moved, seconded by Kim Soper to pay the current bills.  
The motion passed with all in favor.**

### **ADJOURNMENT**

**Meeting adjourned at 7:30 p.m.**

Trudi Owens suggested that the council members receive their council packets via email.

Art Cooper reported that there were about 300 in attendance at the Panguitch birthday celebration held on March 22, 2014 in the Social Hall.

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Tim Smith, Mayor Pro Tem

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Donna Osborn, City Recorder

