

PANGUITCH CITY COUNCIL MINUTES

**MARCH 12, 2013
CITY COUNCIL - 6:30 P.M.**

**LIBRARY CONFERENCE ROOM
25 SOUTH 200 EAST
PANGUITCH, UTAH 84759**

Those present at the City Council meeting were Mayor Eric Houston, City Manager Lori Talbot, City Recorder Donna Osborn, City Treasurer Carla Farnsworth, Council Members Lloyd Brinkerhoff, Rick Miller, Laura Mosdell, Nick Reynolds, Tim Smith and Attorney Barry Huntington.

Others present were Art Cooper, Officer Kevin Moore, Jolyn Smith, Randy Yard and Becky Yard.

The meeting was called to order at 6:30 p.m.

OPENING CEREMONY

Mayor Eric Houston conducted the opening ceremony.

ADOPTION OF THE AGENDA

Tim Smith moved, seconded by Laura Mosdell to adopt the agenda as outlined with the exception of item #5 since the oath of office has been completed. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Rick Miller moved, seconded by Nick Reynolds to approve the minutes. The motion passed with all in favor.

UP COMING MEETINGS

Panguitch Birthday Party: March 15, 2013 - Social Hall - 7:00 to 9:00 p.m.

Annual UDOT meeting: March 21, 2013 - Courthouse - 9:00 to 11:00 a.m.

OATH OF OFFICE FOR COUNCIL MEMBER LLOYD BRINKERHOFF

New Councilman Lloyd Brinkerhoff was sworn into office by City Recorder Donna Osborn immediately after the opening ceremony, so that he could vote on the motions.

PANGUITCH CITY COUNCIL MINUTES
MARCH 12, 2013
PAGE 2

POLICE REPORT

Officer Kevin Moore was present to represent the Sheriff's Department. He distributed the Officer Event Activity reports to the Council. Officer Moore reported that the legislature has guaranteed that the jail contracts will continue for the next 6 years. Kevin Moore reported that the traffic tickets are increasing with the coming of tourist season, and the sheriff's department is keeping the courts busy.

REAGAN SIGN

Reagan sign company has sent a map showing the new location of the billboard sign located north of the City Park. They will move the sign 12 feet. UDOT and Rocky Mountain Power have accepted the location of the sign.

Nick Reynolds moved, seconded by Lloyd Brinkerhoff to allow the Reagan billboard sign to be moved 12 feet as shown on the map and as accepted by Rocky Mountain Power.

5 K RUN / WALK FOR DEBBIE POLLOCK

The organizers for the 5K run / walk event would like the City to help sponsor this event so that the City liability insurance would cover the spectators.

Tim Smith moved seconded by Lloyd Brinkerhoff to donate \$100.00 to the 5K run for Debbie Pollock which will allow the use of the City liability insurance for the spectators. The motion passed with all in favor.

PLANNING & ZONING BOARD MEMBER

The appointment of Lloyd Brinkerhoff to the City Council has created a vacancy on the Panguitch City Planning and Zoning Commission. Mayor Eric Houston recommended Kim Soper as a possible member of the Planning and Zoning Commission. It was suggested that Dave Frandsen, who has been serving as an alternate on the Planning and Zoning Commission, be instated as a full member of the commission and two alternates be appointed.

Tim Smith moved, seconded by Laura Mosdell that the Mayor approach Kim Soper and Ben McEwen to serve on the Planning and Zoning Commission. The motion passed with all in favor.

Lloyd Brinkerhoff moved, seconded by Tim Smith to move Dave Frandsen from an alternate to a member of the Planning and Zoning Commission. The motion passed with all in favor.

PANGUITCH CITY COUNCIL MINUTES

MARCH 12, 2013

PAGE 3

OSHA CONFINED SPACE ENTRY POLICY

The places which would be considered a confined space for Panguitch City would be the sewer, the water tanks, and the chlorination building.

Nick Reynolds moved, seconded by Rick Miller to approve the Confined Space Entry Policy as required by OSHA. The motion passed with all in favor.

BUDGET UPDATE

City Manager Lori Talbot reviewed the budget. After the General Fund is adjusted, because UDOT will administer the grant for the park project, the general fund revenues and expenditures are good. The revenues for the water fund are over. The expenditures are also over, because of the new tank lid, broken water meters, and the secondary water system will cost more to fix. The sewer revenues and expenditures are acceptable. Lori reminded the Council that the new budget time is approaching.

Mayor Eric Houston suggested that we investigate refinancing the irrigation bond at a lower rate than the current 5% interest. The water department will need to fix a leaking spring box and replace a water line. Mayor Eric Houston recommended the Council take a field trip to the water tanks and the springs. City Manager Lori Talbot reported that the water system has some deficiencies, but we scored well on the inspection.

The new secondary water system pipeline has been put on hold because West Panguitch Irrigation will not be able to receive the amount of funds originally expected from the Central Utah Water Project. Some of the sewer and water impact fees must be spent in 2014. These funds can be spent on improvements or debt but not on maintenance or wages.

J. P. FINES REPORT

Nick Reynolds moved, seconded by Laura Mosdell to approve the J. P. Fines report. The motion passed with all in favor.

TRIPLE C EVENT CENTER

The Bulls, Barrels, and Broncs event was well attended. Rick Miller reported that the lights need to be fixed outside the arena near the corrals.

PENDING BUSINESS

The park project was discussed. The bid opening for the park at Jones & Demille Engineers was \$13,000 over the available funding, which does not include the picnic tables so it will be necessary to cut the expenditures by approximately \$25,000. Lori Talbot suggested we put in the chain link fencing around the skateboard park, and a one-rail fence around the remainder of the park to save money. There is a prairie dog issue, so they will have to do a new study.

**PANGUITCH CITY COUNCIL MINUTES
MARCH 12, 2013
PAGE 4**

DEPARTMENT REPORTS

Overdue water accounts: Attorney Barry Huntington has written letters on the unpaid water accounts for those no longer at the address of the delinquent account. Two of the certified letters have been confirmed as received. Attorney Huntington will continue to work on this issue.

Questar Gas: Lloyd Brinkerhoff reported that Mayor Eric Houston, Lori Talbot and he met with representatives of Questar Gas. Questar Gas has agreed not to dig at night as a courtesy to our city maintenance crew. Questar Gas would like to bring in a natural gas pump.

CURRENT BILLS The council reviewed the current bills to be paid.

Nick Reynolds moved, seconded by Lloyd Brinkerhoff to pay the current bills. The motion passed with all in favor.

ADJOURNMENT

Meeting adjourned at 7:15 p.m.

Eric Houston, Mayor

Donna Osborn, City Recorder