

**PANGUITCH CITY COUNCIL - SPECIAL MEETING**

**FEBRUARY 2, 2012**

**6:30 P.M.**

**CITY / LIBRARY CONFERENCE ROOM**

**25 SOUTH 200 EAST**

**PANGUITCH, UTAH 84759**

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Present at the Special City Council meeting were Mayor Lori Talbot, City Manager Allen K. Henrie, Deputy City Recorder Donna Osborn, City Council members Eric Houston, Rick Miller, Laura Mosdell, Nick Reynolds and Attorney Barry Huntington. Tim Smith was absent.

**PANGUITCH CITY RECORDER POSITION** The sudden death of Cindy Breinholt on January 25, 2012 has caused a vacancy in Panguitch City for the clerk / recorder position. Donna Osborn has been serving as a part-time Panguitch City Deputy Recorder for 12 years. She has also served as a part-time City librarian for 22 years. Donna has expressed an interest in serving full time as the clerk / recorder for Panguitch City.

Attorney Barry Huntington stated that the City Clerk / Recorder position for Panguitch City could be filled in house legally and according to the Panguitch City policy. He suggested the position be open to the public to give all interested parties an opportunity to apply.

Eric Houston suggested that a full time position be offered as a part-time librarian and part-time marketing secretary. Eric recommended that a part-time marketing secretary could be responsible for keeping the City website updated as well as creating a presence for Panguitch City on Facebook and other social media and could help with other aspects of marketing. The current City budget would allow hiring for a full time position.

Mayor Talbot stated that Tim Smith felt that the recorder position should be advertised for reasons of transparency. Nick Reynolds agreed to the need for transparency and fairness.

**Eric Houston moved, seconded by Nick Reynolds to advertise in house for the City Clerk / Recorder position. If the position is filled in house, the City would hire a full time librarian / marketing secretary. The motion passed with all in favor.**

Allen Henrie will notify Panguitch City employees of the opportunity to apply for the City Clerk / Recorder position. If the position is filled in house, the library / marketing secretary position would be advertised at a beginning wage of \$12.00 per hour.

**The meeting adjourned at 6:55 p.m.**

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Mayor Lori Talbot

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Deputy Recorder Donna Osborn

